**Business Management Tools**

1. **Google Calendar**

[https://calendar.google.com/calendar/render?pli=1#main\_7](https://calendar.google.com/calendar/render?pli=1" \l "main_7" \t "_blank)

Functional, used more for mapping blocks of time than super-granular time tracking, takes some manual totaling for billing purposes.

2. **Deputy.com**

[https://www.deputy.com](https://www.deputy.com/%22%20%5Ct%20%22_blank)

Detailed functionality for scheduling work crews and managing work flow to stay on track.

3. **Freshbooks**

[https://www.freshbooks.com](https://www.freshbooks.com/%22%20%5Ct%20%22_blank)

Geared for small businesses to track time and facilitate invoicing and billing, and online receipt of payment from customers; built to be user friendly accounting software, and allows tracking time spent against projected project budgets.

4. **Compass**

[https://compasshrm.com](https://compasshrm.com/%22%20%5Ct%20%22_blank)

Built as a comprehensive HR platform, it handles all payroll functions, employee benefits tracking, documents staff training processes, and allows staff scheduling for large teams that may be in multiple locations and/or businesses.

5. **Harvest & Forecast**

[https://www.getharvest.com](https://www.getharvest.com/%22%20%5Ct%20%22_blank)

Captures time tracking, expenses (via phone pics or scans), does invoices, has detailed and very visual scheduling capability, and allows timesheet reviews and reporting.  With Forecast allows detailed projections and tracking of progress against budget or quotes.

**Applications (Apps)**

1. **Time Recording, an app from Dynamic G.**

[https://play.google.com/store/apps/details?id=com.dynamicg.timerecording&hl=en](https://play.google.com/store/apps/details?id=com.dynamicg.timerecording&hl=en" \t "_blank)

Timesheet app with reporting in Excel and csv files, with customization for hourly rates and overtime, and can track over and under projected time budgets.

2. **Eternity app.**

[https://itunes.apple.com/us/app/eternity-time-log-personal/id296683442?mt=8](https://itunes.apple.com/us/app/eternity-time-log-personal/id296683442?mt=8" \t "_blank)

Timesheet and time tracking app that allows reporting, multiple tiered hierarchies of projects and sub projects which can run concurrently, like a wall of stopwatches, many users do total time capture to see where they're spending their time.

3. **Toggl app.**

[https://toggl.com](https://toggl.com/%22%20%5Ct%20%22_blank)

Built with layers of functionality for productivity tracking (free), team tracking (pro), and manager features (business), this is built to capture real-time time tracking (only one timer at a time) with the ability to manually adjust hours later.

**Other online/cloud platforms mentioned:**

**Infinisource** (human capital management)

[http://www.infinisource.com](http://www.infinisource.com/%22%20%5Ct%20%22_blank)

**Paycor** (online payroll solutions)

[http://www.paycor.com](http://www.paycor.com/%22%20%5Ct%20%22_blank)

**TimeSheets** (cloud based HR, timesheets, scheduling, expense tracking)

[https://www.timesheets.com](https://www.timesheets.com/%22%20%5Ct%20%22_blank)